

WEBINARIO

Aspectos prácticos del portal de financiación de la UE

Docente: César Arroyo López

EL PORTAL FUNDING AND TENDERS



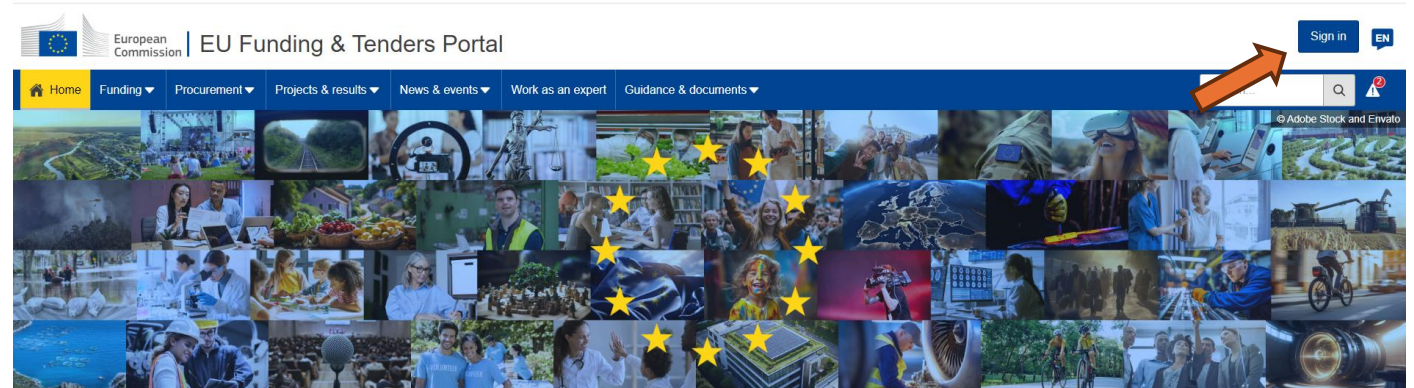
- El **Funding and Tenders opportunities** es el Portal que tiene la Comisión Europea en Internet para los Programas Europeos de Gestión Directa (PEGD). En él podremos **buscar convocatorias** de programas que estén abiertas, **enviar nuestras propuestas** a una convocatoria determinada, **darnos de alta como potenciales evaluadores**, **buscar los proyectos que se han financiado en anteriores convocatorias** y, en definitiva, encontrar toda la información sobre cada uno de estos programas.
- **Es el punto de entrada** para participantes y expertos en PEGD gestionados por la Comisión Europea y otros organismos de la UE.

EL PORTAL FUNDING AND TENDERS

- DARSE DE ALTA -



- Aunque el Portal Funding and Tenders tiene muchos apartados totalmente en **abierto**, para acceder a algunas funcionalidades hay que estar **registrado** en el mismo.
- Para **registrarse** basta con dar nuestro nombre y apellidos, así como un correo electrónico en el apartado **SIGN IN** en la pantalla inicial del portal:



Discover the funding & tenders opportunities

Find out how to participate by following these key steps.

Find calls for proposals

Find calls for tenders

EL PORTAL FUNDING AND TENDERS - DARSE DE ALTA -



- Y después en el enlace [Create an account](#)

ecs-frontend requires you to authenticate

Sign in to continue

Enter your e-mail address or unique identifier

[Create an account](#)

Or

If you do not wish to create an EU Login account, you can sign in by using one of the following third-party sign-in options ("Sign-in Service"). [Read more](#)

Create an account

[Help for external users](#)

First name

Last name

E-mail

Confirm e-mail

E-mail language

By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

- Desde nuestra cuenta

The screenshot displays the EU Funding & Tenders Portal interface. The browser address bar shows the URL: ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation menu is visible with options: Home, Funding (highlighted), Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar is located on the right side of the navigation menu. Below the navigation menu, there is a large banner image featuring the European Union flag and various scenes of people working. A red arrow points to the "Participant register" option in the "Funding" dropdown menu. Below the banner, there is a section titled "Discover the funding & tenders opportunities" with the instruction "Find out how to participate by following these key steps." This section contains four boxes: "Find calls for proposals", "Find calls for tenders", "View projects and results", and "Work as an expert". The footer of the page includes a "Report fraud" link. The Windows taskbar at the bottom shows the system tray with the date 21/01/2025 and time 16:06.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

- Nos lleva al registro de participantes

Participant register | EU Fundin... x +

ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register

Comisión Europea | EU Funding & Tenders Portal

Welcome César Arroyo López ES

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Home > Funding > Registro de participantes

Registro de participantes

The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.

Si desea participar en una convocatoria de propuestas o en una licitación con eSubmission, su organización debe estar registrada y tener un código de identificación de participantes (CPI) de 9 dígitos. Sírvase citar su PIC en toda la correspondencia con la Comisión.

El registro contiene a todos los participantes en los programas de la UE.

¿Su organización ya está registrada? Búsqueda PIC

Compruebe si su organización ya ha sido registrada. Si es así, no hay necesidad de registrarlo de nuevo.

Find a registered organisation

Registra tu organización

Para registrar su organización o como persona física, debe iniciar sesión en el Portal o, si es un nuevo usuario, crear su cuenta.

Compruebe qué información necesita para registrarse en el Manual en línea y mantenerlo a mano durante el procedimiento de registro. Para iniciar el registro, haga clic en el botón de abajo.

Register your organisation

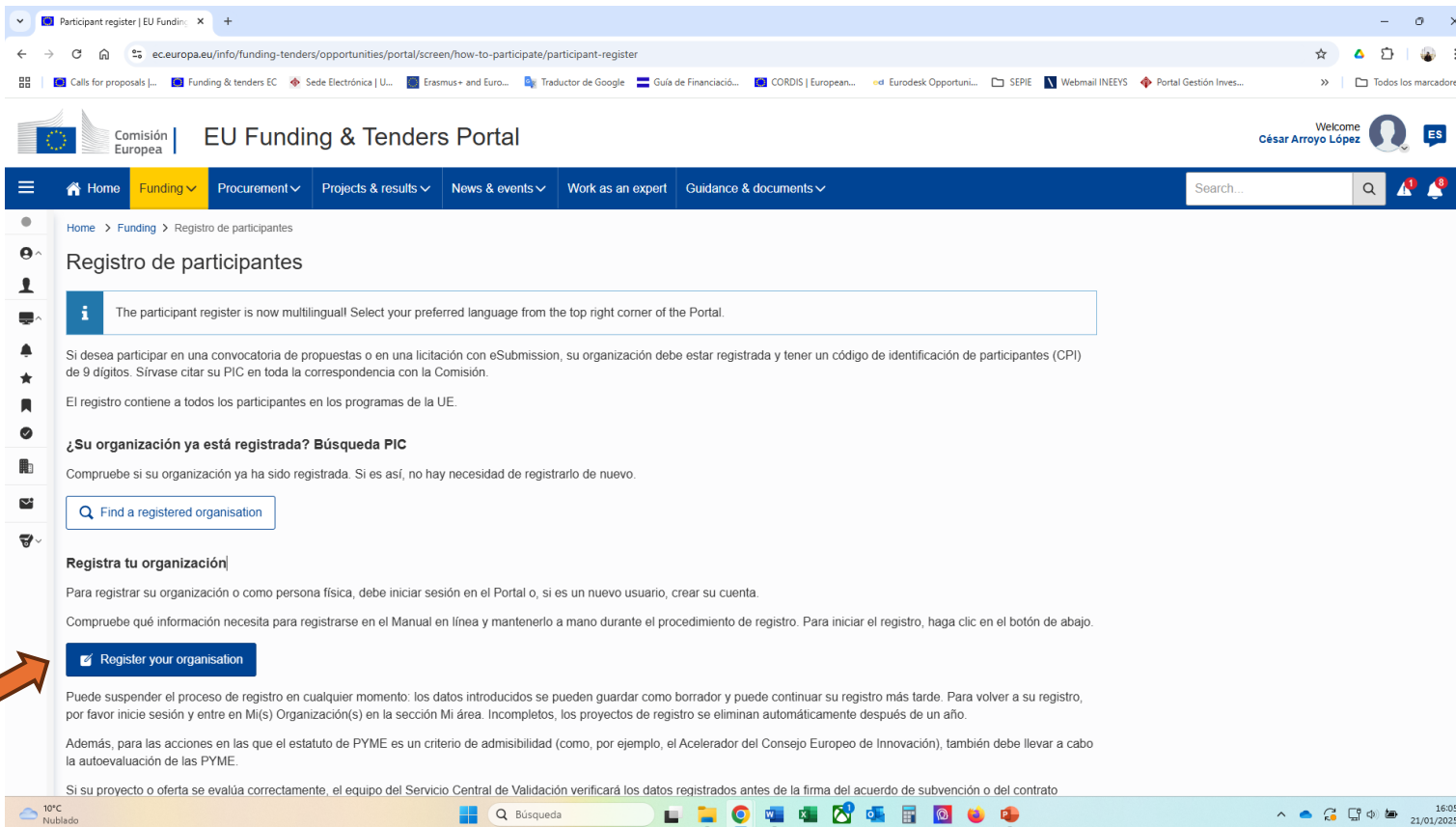
Puede suspender el proceso de registro en cualquier momento: los datos introducidos se pueden guardar como borrador y puede continuar su registro más tarde. Para volver a su registro, por favor inicie sesión y entre en Mi(s) Organización(s) en la sección Mi área. Incompletos, los proyectos de registro se eliminan automáticamente después de un año.

Además, para las acciones en las que el estatus de PYME es un criterio de admisibilidad (como, por ejemplo, el Acelerador del Consejo Europeo de Innovación), también debe llevar a cabo la autoevaluación de las PYME.

Si su proyecto o oferta se evalúa correctamente, el equipo del Servicio Central de Validación verificará los datos registrados antes de la firma del acuerdo de subvención o del contrato.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

- Nos lleva al registro de participantes y seleccionamos “Register your organisation”



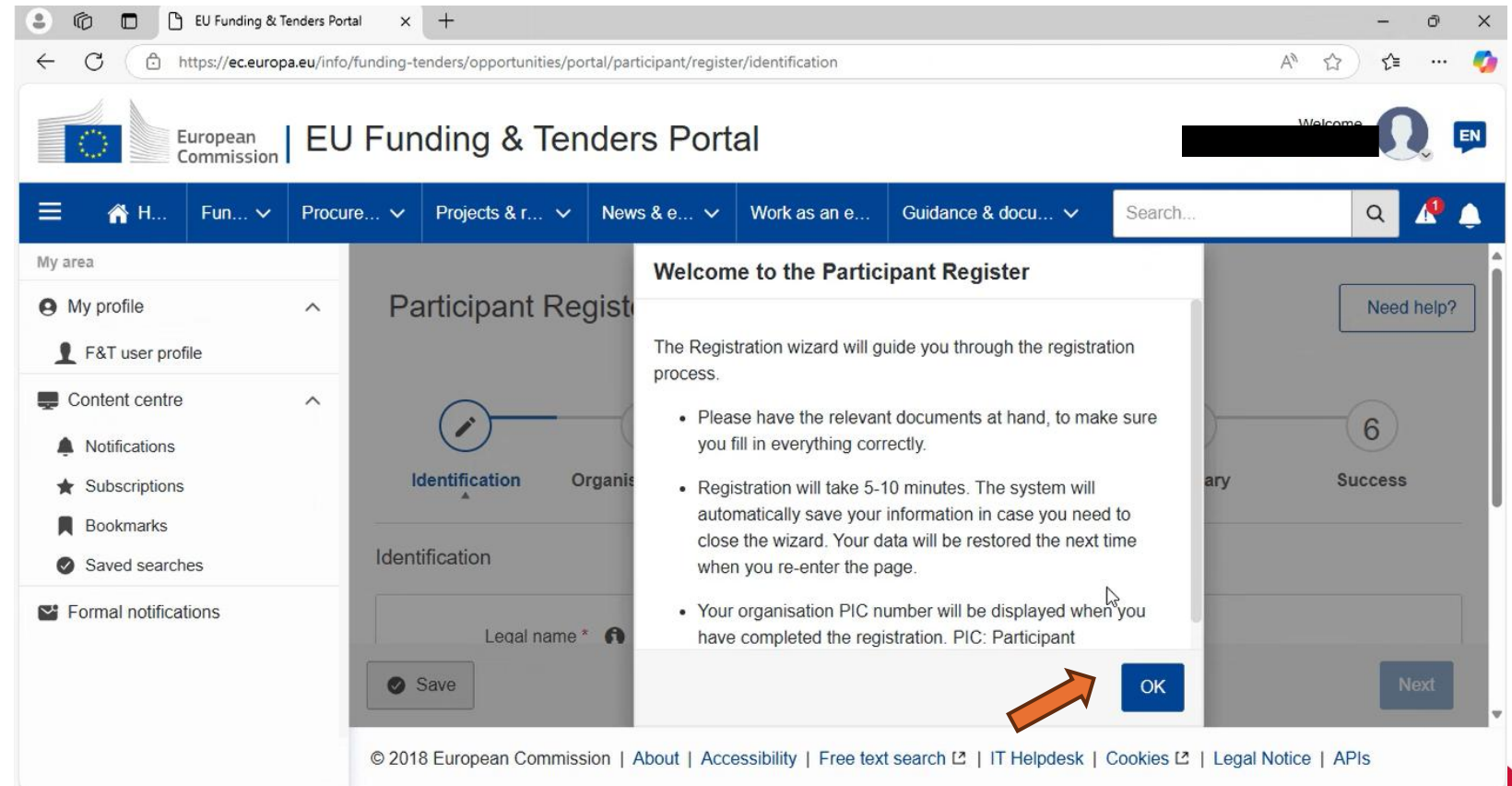
The screenshot shows the 'EU Funding & Tenders Portal' website. The page title is 'Registro de participantes'. A message states: 'The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.' Below this, there is information about the 9-digit Participant Identification Code (PIC) and a search bar for registered organisations. A blue button labeled 'Register your organisation' is highlighted with an orange arrow. The page also includes a sidebar with navigation icons and a footer with system information like weather and date.

EL PORTAL FUNDING AND TENDERS

- DARDE ALTA UNA ENTIDAD-

- Y de ahí a la sección de registro – IMPORTANTE DOCUMENTOS A TENER A MANO

- ESTATUTOS
- DOCUMENTO DE REGISTRO
- CIF
- INFORMACIÓN BÁSICA
- PLAN IGUALDAD



The screenshot displays the EU Funding & Tenders Portal interface. The main content area is titled 'Participant Register' and shows a progress bar with 'Identification' as the current step. A modal dialog box titled 'Welcome to the Participant Register' is overlaid on the page, providing instructions for the registration process. The dialog box includes the following text:

The Registration wizard will guide you through the registration process.

- Please have the relevant documents at hand, to make sure you fill in everything correctly.
- Registration will take 5-10 minutes. The system will automatically save your information in case you need to close the wizard. Your data will be restored the next time when you re-enter the page.
- Your organisation PIC number will be displayed when you have completed the registration. PIC: Participant

An orange arrow points to the 'OK' button at the bottom right of the dialog box. The background page shows a 'Legal name' field and a 'Save' button. The footer of the page contains copyright information and links to various services.

EL PORTAL FUNDING AND TENDERS

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Identification

Legal name *	<input type="text" value="Legal name"/>	240
Registration country *	<input type="text" value="Registration country"/>	
Registration number	<input type="text" value="Registration number"/>	50
VAT number *	<input type="text" value="VAT number"/>	20
	<input type="checkbox"/> not applicable	
Website	<input type="text" value="Website"/>	500

Save Next

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the 'Existing organisation(s)' section of the registration process. It displays the details for 'Fundacion Centro de Derechos Sociales del Inmigrante' with the following information:

PIC	893535095	Address	Avenida 1 Calle 24 1208-1000 San Jose Costa Rica	Status	Declared	Use this PIC
VAT number						
Registration number	3006295068					

Below the table, there is a checkbox with the text: If none of the organisations corresponds to Fundación CERES (Centro de Recursos Sociales), please tick the checkbox to continue the registration.

At the bottom of the form, there are two buttons: 'Previous' and 'Continue registration'.

Two orange arrows point to the checkbox and the 'Continue registration' button.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the 'EU Funding & Tenders Portal' registration page for an organization. The browser address bar shows the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A user profile is visible in the top right corner with the text 'Welcome' and a profile picture. The main navigation bar contains several menu items: 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an expert', and 'Guidance & documents'. A search bar is also present. The left sidebar, titled 'My area', contains links for 'My profile', 'F&T user profile', 'Content centre', 'Notifications', 'Subscriptions', 'Bookmarks', 'Saved searches', and 'Formal notifications'. The main content area is titled 'Organisation Data' and contains the following fields:

- Legal name:** A text field with a blacked-out value and a blue edit icon.
- Business name:** A text field with the placeholder 'Business name' and a character count of 400.
- Address:** A text field with the placeholder 'Address' and a character count of 239.
- Postal code:** A text field with the placeholder 'NNNNN (28001)' and a character count of 39. Below this field, a red error message reads: 'Please enter the postal code in the following format: NNNNN (28001)'.

At the bottom of the form, there are three buttons: 'Save' (with a checkmark icon), 'Review the Form' (in a red rounded rectangle), and 'Next' (in a blue rounded rectangle). The 'Save' button shows the text 'Saved at: 15:15:03 20/01/2025'.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the 'EU Funding & Tenders Portal' registration page for identification. The browser address bar shows the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A navigation menu contains links for 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an external partner', and 'Guidance & documents'. A search bar and notification icons are also present. The main content area is a registration form with the following fields:


- P. O. box: (30 characters)
- City *: (119 characters)
- Registration country: **Spain** (with a dropdown arrow)
- Phone *: (30 characters)
- Fax: (30 characters)
- Website:

At the bottom of the form, there is a 'Save' button with a checkmark, a timestamp 'Saved at: 15:15:03 20/01/2025', a red 'Review the Form' button, and 'Previous' and 'Next' buttons.

EL PORTAL FUNDING AND TENDERS

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Registration country

Spain 

Phone * 

 27

The value has only 3 characters but is required to be at least 4 characters long
Expected format: +CCNNNNNNNNNNNNNNxBBBBB

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

← ↻ 🔒 https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification

European Commission | EU Funding & Tenders Portal

Welcome [Redacted] EN

Home Fun... Procure... Projects & r... News & e... Work as an e... Guidance & docu... Search... [Notifications]

My area

- My profile
- F&T user profile
- Content centre
- Notifications
- Subscriptions
- Bookmarks
- Saved searches
- Formal notifications

Legal Information

Legal Information

Legal entity status ⓘ a natural person a legal person

Legal form * ⓘ -- Select One --

VAT number [Redacted]

Legal register ⓘ Legal register 319

Save Saved at: 15:19:35 20/01/2025

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification

European Commission | EU Funding & Tenders Portal

Welcome [redacted] EN

Home Fun... Procure... Projects & r... News & e... Work as an e... Guidance & docu... Search...

My area

- My profile
- F&T user profile
- Content centre
- Notifications
- Subscriptions
- Bookmarks
- Saved searches
- Formal notifications

Registration number [redacted]

Registration date Select a date

Legal entity type private entity public body

Legal entity qualification non-profit for profit

SME Self-Declaration Yes No

Is it a civil society Yes No

Save Saved at: 15:19:35 20/01/2025 Review the Form Previous Next



EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

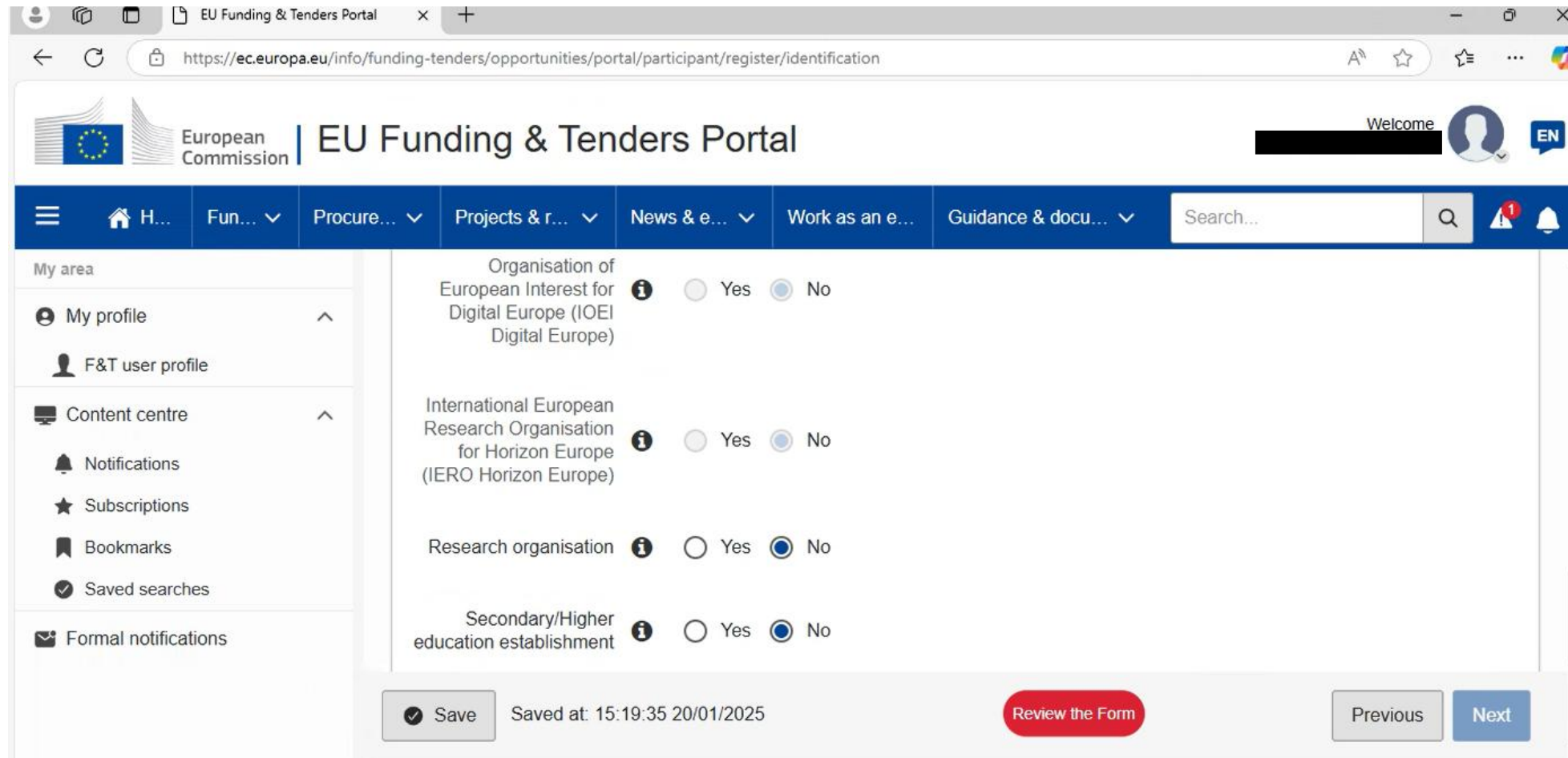
The screenshot shows a web browser window with the URL <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation bar contains various menu items like "Home", "Funding", "Procurement", "Projects & results", "News & events", "Work as an external partner", and "Guidance & documents". A search bar is also present.

The main content area is a registration form with the following questions and options:

- Is it a civil society organisation: Yes No
- International organisation: Yes No
- International Organisation of European Interest for H2020 (IOEI H2020): Yes No
- International Organisation of European Interest for H2020 (IOEI H2020): Yes No

At the bottom of the form, there is a "Save" button with a checkmark, a timestamp "Saved at: 15:19:35 20/01/2025", a red "Review the Form" button, and "Previous" and "Next" buttons.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-



The screenshot shows the 'EU Funding & Tenders Portal' registration page. The browser address bar displays the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A navigation menu contains links for 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an external partner', and 'Guidance & documents'. A search bar and notification icons are also present.

The main content area is titled 'My area' and contains a list of identification options with radio buttons for 'Yes' and 'No':

- Organisation of European Interest for Digital Europe (IOEI Digital Europe) Yes No
- International European Research Organisation for Horizon Europe (IERO Horizon Europe) Yes No
- Research organisation Yes No
- Secondary/Higher education establishment Yes No

At the bottom of the form, there is a 'Save' button with a checkmark, a timestamp 'Saved at: 15:19:35 20/01/2025', a red 'Review the Form' button, and 'Previous' and 'Next' navigation buttons.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the 'EU Funding & Tenders Portal' registration page for identification. The browser address bar shows the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A navigation bar contains various menu items: Home, Funding, Procurement, Projects & results, News & events, Work as an external partner, and Guidance & documents. A search bar is also present. The main content area is titled 'My area' and contains several sections:

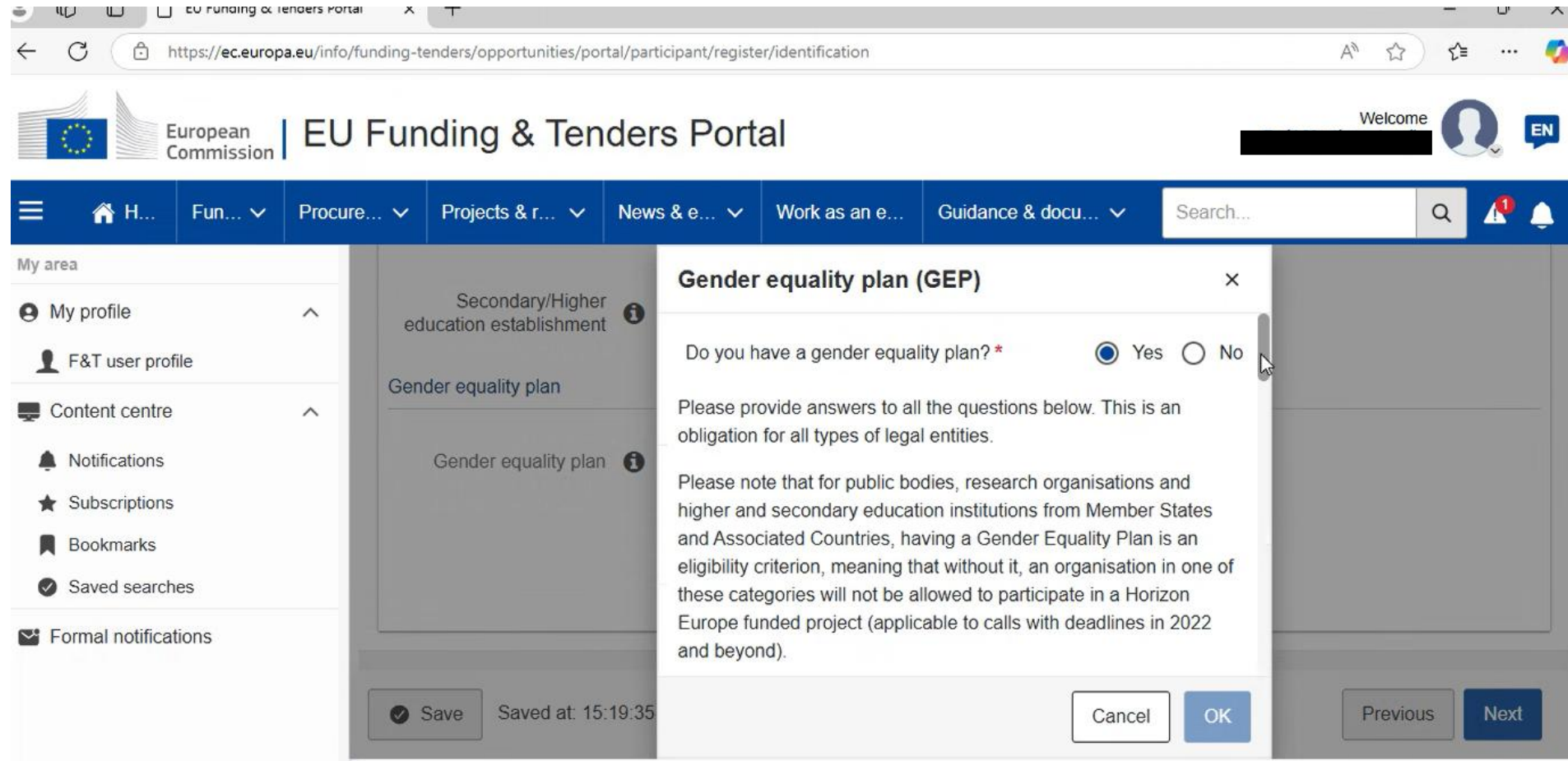
- My profile:** Includes 'My profile' and 'F&T user profile'.
- Content centre:** Includes 'Notifications', 'Subscriptions', 'Bookmarks', and 'Saved searches'.
- Formal notifications:** A section for receiving formal notifications.

The registration form itself includes the following fields and options:

- Secondary/Higher education establishment:** A radio button selection with 'Yes' and 'No' options. The 'No' option is currently selected.
- Gender equality plan:** A section with a 'Gender equality plan' label and radio button selection for 'Yes' and 'No'. A 'Change GEP' button is available.

At the bottom of the form, there is a 'Save' button, a timestamp 'Saved at: 15:19:35 20/01/2025', a red 'Review the Form' button, and 'Previous' and 'Next' navigation buttons.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-



The screenshot shows the EU Funding & Tenders Portal registration process. The browser address bar displays <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation menu is visible with options like "Home", "Funding", "Procurement", "Projects & results", "News & events", "Work as an expert", and "Guidance & documents". A search bar and notification icons are also present.

The main content area shows a "My area" sidebar with links to "My profile", "F&T user profile", "Content centre", "Notifications", "Subscriptions", "Bookmarks", "Saved searches", and "Formal notifications". The main content area displays a "Gender equality plan (GEP)" modal dialog box. The modal contains the following text:

Gender equality plan (GEP)

Do you have a gender equality plan? * Yes No

Please provide answers to all the questions below. This is an obligation for all types of legal entities.

Please note that for public bodies, research organisations and higher and secondary education institutions from Member States and Associated Countries, having a Gender Equality Plan is an eligibility criterion, meaning that without it, an organisation in one of these categories will not be allowed to participate in a Horizon Europe funded project (applicable to calls with deadlines in 2022 and beyond).

At the bottom of the modal, there are "Cancel" and "OK" buttons. The background shows a "Save" button and a timestamp "Saved at: 15:19:35".

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot displays the EU Funding & Tenders Portal interface. The browser address bar shows the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation menu contains options like "Home", "Funding", "Procurement", "Projects & results", "News & events", "Work as an external partner", and "Guidance & documents". A search bar and notification icons are also present.

The main content area shows a "My area" sidebar with links to "My profile", "F&T user profile", "Content centre", "Notifications", "Subscriptions", "Bookmarks", "Saved searches", and "Formal notifications". The main content area displays a "Secondary/Higher education establishment" profile with a "Gender equality plan" section. A modal window titled "Gender equality plan (GEP)" is open, containing the following text:

Gender equality plan (GEP)

This is a self-assessment and you are not required at this stage to upload your Gender Equality Plan document. The declaration will be considered an official statement and by selecting "yes" you are formally confirming that your organisation has a Gender Equality Plan and that this document is signed by senior management and available on your organisation's public website.

Failure to provide the Gender Equality Plan if/when requested, may lead to exclusion from the list of successful applicants, or - in case of signed grant agreement - may lead to grant termination and/or recoveries of amounts paid.

At the bottom of the modal, there are "Cancel" and "OK" buttons. Below the modal, a "Save" button is visible with the text "Saved at: 15:19:35".

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the EU Funding & Tenders Portal interface. The browser address bar displays the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation menu is visible with options like "Home", "Funding", "Procurement", "Projects & results", "News & events", "Work as an expert", and "Guidance & documents". A search bar and notification icons are also present.

The main content area shows a "Gender equality plan (GEP)" form. The form is titled "Gender equality plan (GEP)" and asks: "Does your GEP fulfil the following four minimum process-related building blocks?". The form includes the following questions and options:

- Public GEP: the GEP is a formal document published on the Institution's website and signed by the top management. * Yes No
- Dedicated resources: commitment of resources and gender expertise to implement it. * Yes No
- Data collection and monitoring:

The form also includes a "Save" button (with a checkmark icon) and a "Saved at: 15:19:35" timestamp. At the bottom of the form, there are "Cancel", "OK", "Previous", and "Next" buttons.

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the EU Funding & Tenders Portal registration page. The browser address bar displays <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation bar contains links for Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar and notification icons are also present.

The main content area shows a registration form with a sidebar on the left containing navigation options: My profile, F&T user profile, Content centre, Notifications, Subscriptions, Bookmarks, Saved searches, and Formal notifications. The main form includes sections for "Secondary/Higher education establishment" and "Gender equality plan".

A modal window titled "Gender equality plan (GEP)" is open, containing the following questions:

- Data collection and monitoring: sex/gender disaggregated data on personnel and students and annual reporting based on indicators * Yes No
- Training: Awareness raising/trainings on gender equality and unconscious gender * biases for staff and decision-makers Yes No

Below the questions, there is a section for "Recommended areas to be covered and addressed via concrete measures and targets:" and a section for "Content-wise, which of the following recommended thematic areas".

At the bottom of the modal, there are "Cancel" and "OK" buttons. The main form also has a "Save" button and a timestamp "Saved at: 15:19:35".

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows a web browser window with the URL <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation bar contains menu items: Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar and notification icons are also present.

The main content area is titled "My area" and includes a sidebar with links to "My profile", "F&T user profile", "Content centre", "Notifications", "Subscriptions", "Bookmarks", "Saved searches", and "Formal notifications". The main content area shows a "Secondary/Higher education establishment" profile with a "Gender equality plan" section. A modal window titled "Gender equality plan (GEP)" is open, asking the user to select thematic areas addressed by their plan. The modal contains the following text and options:

Gender equality plan (GEP)

Content-wise, which of the following recommended thematic areas does your Gender Equality Plan address, using concrete measures and targets?

Work-life balance and organisational culture	<input type="radio"/> Yes	<input type="radio"/> No
Gender balance in leadership and decision-making	<input type="radio"/> Yes	<input type="radio"/> No
Gender equality in recruitment and career progression	<input type="radio"/> Yes	<input type="radio"/> No

At the bottom of the modal, there are "Cancel" and "OK" buttons. Below the modal, a "Save" button is visible with the text "Saved at: 15:19:35".

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the EU Funding & Tenders Portal registration page. The URL is <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page features the European Commission logo and the text "EU Funding & Tenders Portal". A navigation bar includes links for Home, Funding, Procurement, Projects & research, News & events, Work as an expert, and Guidance & documents. A search bar and notification icons are also present.

The main content area displays the "Gender equality plan (GEP)" form. The form includes the following sections and questions:

- Secondary/Higher education establishment
- Gender equality plan
- Gender equality plan

The GEP form contains four questions with radio button options for "Yes" and "No":

- decision-making
- Gender equality in recruitment and career progression
- Integration of the gender dimension into research and/or teaching content
- Measures against gender-based violence including sexual harassment

Below the questions, there is a link for additional information: "For additional information and guidance on the Horizon Europe Gender Equality Plan eligibility criterion please check [here](#)".

The form includes a "Save" button (with a checkmark icon) and a "Saved at: 15:19:35" timestamp. At the bottom of the form, there are "Cancel", "OK", "Previous", and "Next" buttons.

EL PORTAL FUNDING AND TENDERS

- DARDE ALTA UNA ENTIDAD-

Gender equality plan (GEP)

building blocks?

Public GEP: the GEP is a formal document published on the Institution's website and signed by the top management * Yes No

Public GEP link *

Dedicated resources: commitment of resources and gender expertise to implement it * Yes No

Cancel OK

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

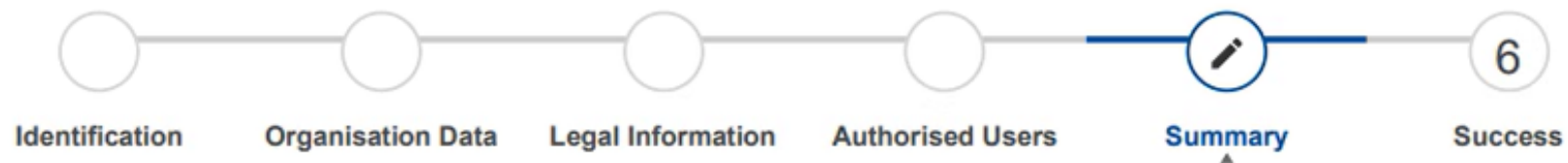
The screenshot shows the 'EU Funding & Tenders Portal' registration page. The browser address bar displays the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A navigation menu contains links for 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an expert', and 'Guidance & documents'. A search bar is located on the right side of the navigation menu. The main content area is titled 'Authorised Users' and contains a form with the following fields: 'First name:', 'Last name:', and 'E-mail:'. All three fields are currently redacted with black boxes. Below the form, there is a yellow warning box with a triangle icon and the text: 'It is highly recommended to add an authorised user to access to your organisation (back-up function)'. A blue button labeled '+ Authorised user' is positioned below the warning box. At the bottom of the page, there is a 'Save' button with a checkmark, indicating the current state is saved at '15:34:54 20/01/2025'. To the right of the 'Save' button are 'Previous' and 'Next' buttons. The footer of the page contains copyright information: '© 2018 European Commission | About | Accessibility | Free text search | IT Helpdesk | Cookies | Legal Notice | APIs'.

EL PORTAL FUNDING AND TENDERS

- DARDE ALTA UNA ENTIDAD-

Participant Register

Need help?



Summary

Identification

Edit

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the EU Funding & Tenders Portal interface. The browser address bar displays the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text "EU Funding & Tenders Portal". A user is logged in, with a welcome message for "Raúl Martínez Jareño" and a language selector set to "EN".

The main navigation bar contains several menu items: Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar is also present. Below the navigation bar, a "My area" sidebar lists options like My profile, F&T user profile, Content centre, Notifications, Subscriptions, Bookmarks, Saved searches, and Formal notifications.

The main content area shows a progress bar with six steps: Identification, Organisation Data, Legal Information, Authorised Users, Summary, and Success. The "Success" step is currently active, indicated by a green checkmark. A green notification box with a checkmark states "Registration completed". Below this, the text reads: "You have successfully registered in the Participant Register. Your PIC number is:" followed by a blacked-out area. A note at the bottom states: "Please note that registration in the Participant Register only covers the basic legal entity data. You may be asked for further information if you apply for EU funding or tenders with specific eligibility conditions (e.g. SME validation, control of ownership, etc). Please consult the Funding & Tenders Portal Online Manual for information on data updates, document upload, and contacting the Validation Service."

EL PORTAL FUNDING AND TENDERS - DARDE ALTA UNA ENTIDAD-

The screenshot shows the 'EU Funding & Tenders Portal' registration page. The browser address bar displays the URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/participant/register/identification>. The page header includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A navigation menu contains links for 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an external partner', and 'Guidance & documents'. A search bar is located on the right side of the navigation menu. The main content area is titled 'My area' and contains a list of links: 'My profile', 'F&T user profile', 'Content centre', 'Notifications', 'Subscriptions', 'Bookmarks', 'Saved searches', and 'Formal notifications'. The main content area displays a message: 'Please note that registration in the Participant Register only covers the basic legal entity data. You may be asked for further information if you apply for EU funding or tenders with specific eligibility conditions (e.g. SME validation, control of ownership, etc). Please consult the Funding & Tenders Portal Online Manual for information on data updates, document upload, and contacting the Validation Service.' Below this message are three action items: 'Update your organisation data', 'Upload the documents needed to validate your organisation when indicated /required', and 'Read/send messages from/to the Validation Services'. A blue button labeled 'Continue to update' is positioned at the bottom of the main content area. The footer of the page contains the text: '© 2018 European Commission | About | Accessibility | Free text search | IT Helpdesk | Cookies | Legal Notice | APIs'.

EL PORTAL FUNDING AND TENDERS - BUSCAR CONVOCATORIAS -

- Para **buscar convocatorias** de **PEGD** abiertas hay que ir, en la pantalla inicial, al apartado **FUNDING**.



European Commission | EU Funding & Tenders Portal

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents Search...

Home > Funding > Calls for proposals

Calls for proposals

Calls for proposals are funding opportunities issued by the European Union institutions, agencies and bodies. These are direct financial contributions, known as grants, that are awarded to third-party beneficiaries (e.g., research organisations, public entities, non-governmental organisations, and private companies) to engage in activities that serve EU policies.

[More details](#)

Filters 330 item(s) found

Quick search

Select... [Search]

Programming period [v]

Programme [v]

Call [v]

Submission status [v]

All filters

European Researchers' Night and Researchers at Schools 2026-2027 HORIZON-MSCA-2025-CITIZENS-01-01 Call for proposal Opening date: 17 June 2025 Next deadline: 22 October 2025 Single-stage	Forthcoming
Programme: Horizon Europe (HORIZON) Type of action: HORIZON Coordination and Support Actions	
MSCA COFUND 2025 HORIZON-MSCA-2025-COFUND-01-01 Call for proposal Opening date: 23 January 2025 Next deadline: 24 June 2025 Single-stage	Forthcoming
Programme: Horizon Europe (HORIZON) Type of action: HORIZON TMA MSCA Cofund Postdoctoral programme	
Teaming for Excellence HORIZON-WIDERA-2025-ACCESS-01-01-two-stage Call for proposal	Forthcoming

EL PORTAL FUNDING AND TENDERS - BUSCAR CONVOCATORIAS -



- Podemos buscar las convocatorias abiertas de PEGD con varios criterios, a través del menú **FILTERS**, por ejemplo, por: el periodo programático, el tipo de programa, el tipo de call o la situación de la convocatoria.

European Commission | EU Funding & Tenders Portal

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents Search

Home > Funding > Calls for proposals

Calls for proposals

Calls for proposals are funding opportunities issued by the European Union institutions, agencies and bodies. These are direct financial contributions, known as grants, that are awarded to third-party beneficiaries (e.g., research organisations, public entities, non-governmental organisations, and private companies) to engage in activities that serve EU policies.

More details

Filters 330 item(s) found

Quick search

Select..

Programming period

Programme

Call

Submission status

All filters

Opening date / Publication date

- European Researchers' Night and Researchers at Schools 2026-2027
HORIZON-MSCA-2025-CITIZENS-01-01 | Call for proposal
Opening date: 17 June 2025 | Next deadline: 22 October 2025 | Single-stage
Programme: **Horizon Europe (HORIZON)** | Type of action: **HORIZON Coordination and Support Actions** **Forthcoming**
- MSCA COFUND 2025
HORIZON-MSCA-2025-COFUND-01-01 | Call for proposal
Opening date: 23 January 2025 | Next deadline: 24 June 2025 | Single-stage
Programme: **Horizon Europe (HORIZON)** | Type of action: **HORIZON TMA MSCA Cofund Postdoctoral programme** **Forthcoming**
- Teaming for Excellence
HORIZON-WIDERA-2025-ACCESS-01-01-two-stage | Call for proposal **Forthcoming**

EL PORTAL FUNDING AND TENDERS - BUSCAR CONVOCATORIAS -



- Si encontramos una convocatoria que nos interese podemos «pinchar» en ella para obtener más información: Fecha de cierre de la convocatoria, presupuesto, objetivos de la convocatoria, impacto esperado...

European Commission | EU Funding & Tenders Portal

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents Search

Home > Funding > Calls for proposals > Video game and immersive content development

Video game and immersive content development
CREA-MEDIA-2025-DEVVGIM

Topic: Call for proposal

Internal navigation

- General information
- Topic description
- Topic updates
- Mission
- Destination
- Conditions and documents
- Partner search announcements
- Start submission
- Topic Q&As
- Get support
- Call information

General information

Programme
Creative Europe Programme (CREA) [Budget overview](#)

Call
Video game and immersive content development (CREA-MEDIA-2025-DEVVGIM)

Type of action CREA-LS CREA Lump Sum Grants	Type of MGA CREA Lump Sum Grant [CREA-AG-LS] Open For Submission	
Deadline model single-stage	Opening date 01 October 2024	Deadline date 12 February 2025 17:00:00 Brussels time

Topic description

Scope:
The objective of the support to Video games and immersive content development is to increase the capacity of European video game producers, XR studios and audiovisual production companies to create and distribute video games and interactive immersive experiences with the potential to reach global audiences. The support also aims to improve the competitiveness of the European video games industry.

[Show more](#)

INEEYS INSTITUTO DE ESTUDIOS INTERNACIONALES EN EDUCACIÓN Y SOCIEDAD

EL PORTAL FUNDING AND TENDERS - ENCONTRAR SOCIOS -



- También, podemos encontrar a entidades que quieren participar en la convocatoria bien como coordinadores o como socios. Si quisiéramos proponer a nuestra entidad como posible participante en una convocatoria determinada solo podremos hacerlo si estamos previamente registrados en el Portal:

The screenshot shows the top part of the EU Funding & Tenders Portal. At the top left is the European Commission logo. The main header is 'EU Funding & Tenders Portal'. On the right, there are 'Sign in' and 'EN' buttons. Below the header is a navigation bar with links: Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar is on the right of the navigation bar. The main content area has a section titled 'Partner search announcements' with a sub-section '13 Searches of partners to collaborate on this topic'. Below this is a 'View / Edit' button and a note: 'LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.' Below that is a 'Start submission' section with a 'Need help?' button. The text explains how to access the Electronic Submission Service and how to access existing draft proposals. It asks the user to 'Please select the type of your submission:' and provides two radio button options: 'CREA Lump Sum Grants [CREA-LS]' and 'CREA Lump Sum Grant [CREA-AG-LS]'. A 'Start submission' button is at the bottom of this section. In the bottom right corner, there is the INEAYS logo (INSTITUTO DE ESTUDIOS INTERNACIONALES EN EDUCACIÓN Y SOCIEDAD).

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



- Una vez que estemos en la convocatoria del PEGD a la que queremos enviar una propuesta de proyecto para solicitar financiación, tendremos que seleccionar el apartado **Start Submission**:

A screenshot of the 'EU Funding & Tenders Portal' website. The page title is 'Start submission'. It includes a navigation menu with options like 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an expert', and 'Guidance & documents'. There is a search bar and a 'Sign in' button. The main content area contains instructions for accessing the Electronic Submission Service and a section titled 'Please select the type of your submission:' with two radio button options: 'CREA Lump Sum Grants [CREA-LS]' and 'CREA Lump Sum Grant [CREA-AG-LS]'. A 'Start submission' button is located at the bottom of the form.

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



- Para poder enviar una propuesta hace falta:
 - Que la **persona** que la envíe este **registrada** en el Funding & Tenders Portal.
 - Que la **entidad coordinadora** de la propuesta este registrada en el portal. Para ello la entidad tendrá que tener un **Partner Identification Code (PIC)**. Este PIC es único para cada entidad y sirve para participar en cualquier Programa Europeo de Gestión Directa.

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



- Si una entidad no tiene un PIC, y quiere enviar una propuesta, se puede solicitar de forma inmediata a través del apartado **Register your Organisation**. En este apartado se puede solicitar un **PIC provisional (Declared)** que en el caso que la propuesta fuera aprobada para financiación debería de ser validado (Validated).
- **Para registrar a una entidad, la persona que lo solicita debe de estar registrada.**



Discover the funding & tenders opportunities

Find out how to participate by following these key steps.

Find calls for proposals

Explore the available EU funding opportunities by searching for calls for proposals within your topics of interest, find partners and submit a proposal.

Find calls for tenders

Find business opportunities in the calls for tenders managed by EU institutions, bodies and agencies.

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



Home > Funding > Participant Register

Participant Register

i The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.

If you want to participate in a call for proposals or in a call for tenders with eSubmission, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

Register your organisation

To register your organisation or as a natural person, you need to login into the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically deleted after one year.

Additionally, for actions where the SME status is an eligibility criterion (like, e.g. the EIC Accelerator) you must also carry out the SME self-assessment.

Should your project or tender be successfully evaluated, the registered data will be verified by the Central Validation Service team before the signature of the Grant Agreement or of the Framework Contract.



CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



- Una vez que registrado en el portal y con el PIC de la entidad que quiere enviar la propuesta se puede comenzar el registro de la misma en el Funding and Tenders Portal.
- Para ello accedemos a la convocatoria que nos interesa y nos desplazamos hasta la sección **Start submission**.

Start submission

[Need help?](#)

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

CREA Project Grants [CREA-PJG], CREA Action Grant Budget-Based [CREA-AG]

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



Please confirm your choice ✕

You selected this topic: **Films on the Move - CREA-MEDIA-2025-FILMOVE**

You selected this type of action and model grant agreement: **CREA Project Grants [CREA-PJG], CREA Action Grant Budget-Based [CREA-AG]**

Related Call: **Films on the Move**



Your selection cannot be changed subsequently in the submission system.

Cancel

OK

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



European Commission | Funding: Submission Service Welcome César Arroyo López

Progress: Login (✓) | Topic selection (✓) | Create proposal (✗) | Participants (○) | Proposal forms (○) | Submit (○)

Create proposal

Deadline
20 March 2025 17:00:00 Brussels Local Time
158 days left until closure

Call data
Call: CREA-MEDIA-2025-FILMOVE
Topic: CREA-MEDIA-2025-FILMOVE
Type of action: CREA-PJG
Type of MGA: CREA-AG
⚠ Topic and type of action can only be changed by creating a new proposal.

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Support & Helpdesk
Online Manual | IT How To
IT Helpdesk | FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
+32 2 29 92222

Find your organisation
PIC: [input] Short name: [input] Search
Organisations you have been previously associated with: (Click to select)
PIC: 897162992
INEEYS
ALBERCHE 96
TOLEDO.ES
VAT: G45918380

Your role
Please indicate your role in this proposal *
 Main contact
 Contact person

Your proposal
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.
Acronym * [input: adfad]
Short Summary * [input: adfadst]

SAVE AND GO TO NEXT STEP

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CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T

- Una vez seleccionado el **PIC de la entidad** podemos seguir con el proceso de dar de alta la propuesta.



European Commission | Funding: Submission

⚠ Topic and type of action can only be changed by creating a new proposal.

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Support & Helpdesk

Online Manual | IT Helpdesk

IT Helpdesk

Service Desk:

EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

+32 2 29 92222

Terms and Conditions for the Submission of Applications

Please read and accept this disclaimer to proceed with the creation of your draft proposal.

Proposal data

1. Confidentiality: Applications (and any additional information provided for the award) will be considered confidential and treated according to the same principles as those set out in the grant agreement. We may in particular have to share applications with other EU institutions and bodies in order to perform the pre-award checks required by the EU Financial Regulation. Please also be aware that we may have to publish the information contained in the Abstract/Short Summary and Keywords in Part A. Please avoid adding any confidential information in that section.

2. Access to pre-registration data: Please be aware that certain information from the draft proposals will be accessed by us before the call deadline, in order to plan the evaluation. This concerns call ID, topic ID, type of action ID, participant identification code (PIC), project acronym, abstract, panel and keywords.

I agree that the pre-registration data becomes available to the European Commission services prior to call closure.

I wish that the pre-registration data does not become available to the European Commission services prior to call closure. (Applicants are advised to use this option only in well justified cases, as it hinders the planning of the evaluation process and the timely processing of proposals).

Technical requirements

3. Part B file format: Part B of the Application Form (Technical Description) must be uploaded as PDF (equivalent to Adobe Acrobat v5 or higher, with embedded fonts).

4. Part B page limits: Applications are subject to the page limits set out in the call conditions. Excess pages will be made invisible and not available to the evaluators. Mandatory annexes and supporting documents do not count towards the page limit.

5. Time constraints: Preparation and uploading of the files in the Submission System may take some time. Don't wait until the end. Problems due to last minute submissions (e.g. congestion, etc) will be entirely at your risk.

Submission

6 Applications must be submitted before the call deadline. You can withdraw your application or make changes to it, provided

Cancel OK

Welcome César Arroyo López

SAVE AND GO TO NEXT STEP

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



- Con la propuesta abierta se puede comenzar a subir y completar toda la información que se solicita.
- Con toda la información obligatoria subida se puede enviar la propuesta. No obstante, no toda la información requiere de subir la documentación, sino que debe indicarse en el propio portal.
- Con la propuesta subida (**submit**), ésta se puede modificar hasta el último día del cierre de la convocatoria.

CÓMO PRESENTAR UNA PROPUESTA A TRAVÉS DEL F&T



European Commission | Funding: Submission Service

Welcome César Arroyo López

Login Topic selection Create proposal Participants Proposal forms Submit

Proposal forms

Deadline
20 March 2025 17:00:00 Brussels Local Time
158 days left until closure

Call data
Call: CREA-MEDIA-2025-FILMOVE
Topic: CREA-MEDIA-2025-FILMOVE
Type of action: CREA-PJG
Type of MGA: CREA-AG
⚠ Topic and type of action can only be changed by creating a new proposal.

Proposal data
Acronym: adfad
Draft ID: SEP-211106037

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Support & Helpdesk
Online Manual IT How To
IT Helpdesk FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

Administrative forms (Part A)
Edit forms Edit MEDIA DB Edit Part C (KPI) View history Print preview

Part B and Annexes
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments

Part B * Upload
International film sales agreement * Upload
Letters of Intent * Upload
Information on independence and ownership and control * Upload
PDF with information about films/works generated from the Creative Europe MEDIA Database * Upload

ⓘ In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal. Close

Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure. Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible. Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

✖ Your proposal contains changes that have not yet been submitted.

BACK TO PARTICIPANTS LIST

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DARSE DE ALTA COMO EXPERTO/EVALUADOR



- En la mayoría de los Programas de Gestión Directa, la Comisión Europea nombra a expertos independientes para evaluar las propuestas.
- Los expertos independientes se eligen sobre la base de las competencias, la experiencia y los conocimientos adecuados a las tareas que les sean encomendadas.
- El Funding and Tenders Portal cuenta con un apartado específico para quien quiera proponerse como evaluador (experto).
- Para darse de alta como experto hay que ir al apartado **Works as and expert** en la pantalla inicial y rellenar un currículum estándar.

¿PREGUNTAS?
¿REFLEXIONES?

MUCHAS GRACIAS

César Arroyo López